



THE CORPORATION OF THE VILLAGE OF SLOCAN

P.O. BOX 50, SLOCAN, B.C. V0G 2C0

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MOBILE VENDOR BUSINESS LICENSE APPLICATION

Application Type

- | | |
|--------------------------------------|--|
| ☐ New | ☐ New Ownership |
| ☐ Name Change | ☐ Location Change |

Type of Ownership

- | | |
|--|---|
| ☐ Sole Proprietorship | ☐ Non-Profit Society |
| ☐ Partnership | ☐ Co-Operative |
| ☐ Limited Company No. _____ | |
| ☐ Corporation No. _____ | |
| ☐ Business No. _____ | |

Name of Applicant: _____

Business Operation Name: _____

Legal Name of Business: _____
(Owners personal name if unincorporated – Corporate/Limited name if incorporated)

Mailing Address

Address _____

City _____ Postal Code _____

Phone _____ Cell _____ Fax _____

Email _____

Website _____

BUSINESS LICENSE APPLICATION

MOBILE VENDOR CHECKLIST

CART: Make/Model: _____

Description: _____

I/We plan to vend: _____

Location Proposed: _____

Hours of Operation: _____

I/We understand that:

- Cart size, design and location must be approved by the Village.
- Mobile vending businesses are limited to the sale of food and non-alcoholic beverages.
- Vendors may only operate between the hours of 9:00am and 9:00pm. Vendors operating after dark must provide adequate lighting.
- Mobile vending licenses are non-transferrable and are issued for a maximum of four (4) month periods only (May through August).
- A maximum of one (1) food cart, trailer or truck selling the same food types will be permitted per vending area.
- Garbage and recyclables must not be left on site. Carts shall not create or cause a fire hazard, electrical interference, or noise disturbance.

I/We understand that to complete the license approval, the Village Office requires:

- ☐ Completed Business License Application
- ☐ Proof of \$2 million dollar liability insurance showing the Village as Co-Insured
- ☐ Payment of a \$25 dollar license fee for each month in operation
- ☐ Proof of Interior Health Inspection
- ☐ Food Safe Certification
- ☐ Length/Width Specs & Photo of Food Truck or Trailer
- ☐ Wastewater Plan that describes how wastewater will be disposed of
- ☐ Discharge Management Plan that describes how and where fats, oils and grease will be disposed, if applicable.

APPLICANT DECLARATION

Business Licenses are non-transferable and the license fee(s) will be determined by the Village of Slocan Business License Bylaw and Fees and Charges Bylaw, where applicable. The information provided in this application is for the purpose of determining the applicant's eligibility for a Business License in the Village of Slocan pursuant to Bylaw(s). In completing and signing this form, you have declared that all the information provided herein is correct and consent to the sharing of such information with all applicable Village of Slocan departments and related agencies for the purpose of required inspections and approval of this business license application. The applicant declares that they have read and agree to comply with all stated regulations and bylaws enacted by the Village of Slocan.

Applicant Signature: _____

Print Name: _____

Date: _____

License Number: _____

BUSINESS PROPOSAL SUMMARY

PLEASE WRITE A DESCRIPTION OR ATTACH A SUMMARY OF THE BUSINESS PROPOSAL

Summary Checklist

Your summary should include the following details:

- ☐ Overall description of business
- ☐ Menu list or types of food items to be sold
- ☐ Hours of operation / days per week
- ☐ Waste and Recycling Plan
- ☐ Water/power source details
- ☐ Discharge Management Plan
- ☐ Wastewater Plan
- ☐ Description of vending location (please describe in summary and mark out on the attached map)

*additional pages may be attached, if needed

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

THE CORPORATION OF THE VILLAGE OF SLOCAN

EXCERPT OF BYLAW NO. 662 – MOBILE FOOD VENDING

10. MOBILE FOOD VENDING

- (a) No person shall operate mobile food vending within the Village of Slocan without first obtaining and maintaining a valid Mobile Food Vending Licence for each mobile food vending unit in operation.
- (b) A maximum of one (1) food cart, trailer or truck selling the same food types will be permitted per vending area, and are solely at the discretion of the Licence Inspector for approval. Vendor applications will be approved on a first-come, first-served basis, and licences must be re-applied for each calendar year.
- (c) No person shall operate mobile food vending without providing proof satisfactory to the Village that the following permissions have been obtained, and regulations met:
 - (i) Interior Health Approval;
 - (ii) FoodSafe BC Certification;
 - (iii) Proof of Motor Vehicle Insurance (Food Trucks and Food Trailers);
 - (iv) Proof of Liability Insurance Coverage which meets the following minimum requirements:
 - 1) Inclusive limit of \$2,000,000 and Public Liability & Property Damage;
 - 2) Cross Liability Clause;
 - 3) *The Corporation of the Village of Slocan* named as joint insured under the policy;
 - 4) Provide that the coverage under the policy cannot be cancelled or any provisions changed or deleted unless thirty days' prior written notice is given to the Village by the Insurer.
 - (v) A Discharge Management Plan satisfactory to the Village that describes how and where fats, oils and grease will be disposed, if applicable.
- (d) Mobile food vending businesses are limited to the sale of food and non-alcoholic beverages.
- (e) Mobile food vending cart design and size must be approved by License Inspector.
- (f) Mobile vending carts must only operate in areas designated by the Village of Slocan, as shown in Schedule 'A' attached hereto and forming part of this bylaw.
- (g) No person shall operate mobile food vending in locations other than the following:
 - (i) Private Property zoned for Commercial use, with the Mobile Food Vending business being at least a distance of 30 meters from an existing permanent food service establishment.
 - (ii) Village property and park locations as specified in Schedule 'A' attached hereto and forming part of this bylaw.
- (h) Mobile vending carts shall only operate between the hours of 9:00 a.m. to 9:00 p.m.
- (i) No person shall operate mobile food vending within:
 - (i) 30 meters of an existing permanent food service establishment;

- (ii) 100 meters of any elementary school;
 - (iii) 150 meters of a special event or festival (except where permission from the event coordinator has been obtained, in writing, and provided to the Village); and
 - (iv) residentially-zoned areas unless approved by the Licence Inspector for a special event.
- (j) No person shall provide or operate a food truck or trailer more than:
 - (i) 2.5 meters in width; and
 - (ii) 8 meters in length.
- (k) No person shall operate mobile food vending on private property, without first supplying the Licence Inspector with a written letter of permission from the owner of the property on which the vendor will be locating.
- (l) No person shall carry on a Mobile Food Vending business on public property unless located in a location specified in Schedule 'A' attached hereto and forming part of this bylaw, or under a permit issued by the Village for Special Events.
- (m) No person shall operate or provide mobile food vending that is not maintained at all times in good sanitary and aesthetically pleasing condition.
- (n) No person shall operate or provide mobile food vending without its own power and water source. No person shall operate generators used to provide power if they, in the opinion of the Village, create a disturbance.
- (o) No person shall operate or provide mobile food vending without providing proper waste and recycling receptacles adequate to ensure the cleanliness of the adjacent area. No person shall operate a mobile vending unit without a cleanup within a 10 meter radius after service at a location, and removing of all collected garbage from the location.
- (p) No person shall operate mobile vending without maintaining clearance on all sides of the mobile food vending unit such that pedestrians are able to easily and safely pass by without congestion.
- (q) No person shall operate mobile food vending in a manner that restricts or interferes with the ingress or egress of the adjacent property owner or constitute an obstruction to adequate access by emergency services, Village services, or other service vehicles.
- (r) No person shall leave mobile food vending unattended.
- (s) No person shall store mobile food vending on public property overnight.
- (t) Business Licences for mobile vendors are not transferrable.
- (u) Mobile vendors are agree to keep areas clean and are responsible for the daily removal of and disposal of garbage and recyclable containers collected.
- (v) Garbage and recyclables must not be left on site or placed in Village refuse containers.
- (w) Vendors displaying products after dark must provide adequate lighting;
- (x) Mobile vending carts shall neither create nor cause a fire hazard, or electrical interference.
- (y) Mobile vendors must not operate any noise or sound-making equipment as to create a nuisance.

SCHEDULE 'A' to the Business Licence Bylaw

**MOBILE FOOD VENDOR
AREA DESIGNATION MAP**

